

## Action Taken Reports on the minutes of the of IQAC meeting 2019-20

**Date: 4<sup>th</sup> January, 2019**

In pursuance of the resolution of the IQAC meeting on 4<sup>th</sup> January, 2019, the following activities undertaken:

1. College Week held from .....
2. The coordinator of IQAC gathered the information for NAAC assessment attended the workshop on NAAC SSR preparation.
3. Sports items were purchased.
4. Students' representatives were sent to Rupohi College for youth festivals.
5. College Magazine 'Prayas' was published.

**Date: 12<sup>th</sup> April, 2019**

In pursuance of the resolution of the IQAC meeting on 12<sup>th</sup> April, 2019, conveners of seven criteria appointed. Accordingly

1. Ms. Minakhi Goswami Asst. professor of Economics as the convener of criteria 1. Curricular aspects,
2. Ms. Rumi Barlow Asst. professor of History, criteria 2. Teaching, Learning and Evaluation.
3. Ms. Nandita Bhuyan, Asst. professor of Geography criteria 3. Research, Extension and Innovation.
4. Mr. Zakir Hussain Asst. professor of Political science as the convener of criteria 4. Infrastructure and Learning Resources.
5. Mr. Rofiqul Islam Asst. professor of Education as the convener of criteria 5. Students Support and Progression.
6. Ms. Bithika Borah Asst. professor of History as the convener of criteria 6. Governance, Leadership and Management, and

7. Mr. Utpal Baruah Asst. professor of economics as the convener of criteria 7. Institutional Distinctiveness and Best Practices.
8. Remedial classes were taken continuously for average learners.
9. Ms. Minakhi Goswami selected as the coordinator of CBCS. She attended workshop on CBCS and organized workshop at college level for the faculty.
10. College playground improved.
11. International Yoga day observed at college. A yoga instructor invited for the programme.
12. College Prospectus Committee published prospectus for the session 2019-2020.
13. A seminar on Drug Abuses and Illicit Trafficking was held on 26/06/2019.

**Date: 16<sup>th</sup> August, 2019**

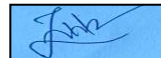
In pursuance of the resolutions of IQAC meeting on 16th August, 2019, the following actions were undertaken-

1. Action plan for the new academic session 2019-20 prepared and endorsed in the teacher's staff meeting.
2. Class routine prepared allotting 1 hour for each class. 75% attendance for students made compulsory. Students were made aware of it.
3. Each department prepared their own departmental routine allotting equal class among the faculty.
4. Teachers prepared lesson plan for the odd semester.
5. Vidyarambha programme arranged on 06/09/2019. Dr. Bhupen Saikia principal, Dr. B.K.B. College, Puranigudam was invited as a speaker on the occasion.
6. Internal Counseling and Guidance cell (ICGC) formed, Mr. Utpal Baruah asst. professor department of Economics and Dr. Lakshmi Talukdar, Librarian selected as the coordinator of the cell.
7. Plantation programme was undertaken by IQAC in collaboration with NGO Green Assam.

**Date: 20<sup>th</sup> November, 2019**

In pursuance of the resolution of the IQAC meeting on 20<sup>th</sup> November, 2019, following actions were taken-

1. The members of seven criteria started preparing SSR of Samaguri College.
2. Feedback from students, parents and alumni collected and analyzed.
3. IQAC along with Academic Committee evaluated the activities of the departments.
4. Workshop on 'disaster management' was arranged in the college, Mr. Ranvijay Singh from NDRF and his team was invited.
5. IQAC arranged plantation programme in the college campus.



Mr. Zakir Hussain  
IQAC Coordinator  
Samaguri College

**Date: 4<sup>th</sup> February, 2020**

In pursuance of the resolution of IQAC meeting of 4<sup>th</sup> February, 2020 the following activities were performed.

1. The teachers prepared lesson plan for the even semester.
2. The coordinators of IQAC committees submitted the list of activities undertaken by them.
3. Ms. Rumi Barlow Asst. Professor of History appointed as the IQAC coordinator.
4. Departments submitted the report of the activities allotted to them according to the IQAC activity calendar.

**Date: 17<sup>th</sup> March, 2020**

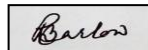
In Pursuance of the resolution of IQAC meeting of 17<sup>th</sup> March, 2020 the following actions were undertaken

1. To Increase the enrolment of the college hang banners, distributed leaflet, visited nearby HS schools and Junior Colleges.
2. College made agreement with web designer Mr. Mrinal Das for three years, old website deactivated and college had new website.
3. College staff started a mission of covid-19 awareness.

**Date: 13<sup>th</sup> October, 2020**

In pursuance of the resolution of IQAC meeting on 13<sup>th</sup> October 2020, the following actions were done-

1. On 20/11/2020 'Diksharambh' programme was arranged maintaining Covid protocol.
2. Research Committee In collaboration with Geography department published a book 'Chinton-II' ISBN-978-81-2024819-4.
3. Health Awareness Programme arranged in the college. Dr. Bijoy Singh and a team from Samaguri PHC came to speak on the occasion.
4. For personality development of the students a motivational talk was organized in the college on 27/11/2020.
5. On 28/11/2020 new voters awareness programme arranged.
6. Covid awareness programme continued.
7. On 03/01/2021 students were taken for environmental field trips



Mrs. Rumi Barlow  
IQAC Coordinator  
Samaguri College